Dear **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**,

Thank you being the **Industry Mentor** for our student(s) **Mr. \_\_\_\_\_\_\_\_\_\_\_\_**.

On behalf of the University, I thank you for accepting him/them for 6-8 weeks internship in your organization, under your guidance and supervision.

The Practice School-II is of 4 Credits, in the B.Tech Curriculum. It is expected that the student would be engaged in an industry level project equivalent to spending 6-8 weeks at your Company premises. The objectives of PS-II are to (i) equip the student to meet the rapidly changing needs and challenges of a professional workplace, (ii) enable students to acquire learning by applying the knowledge and skills they possess, in unfamiliar, open-ended real-life situations, and (iii) to successfully transition from the **world of studies** to the **world of work.**

Student will work under your guidance on one or more industry related problem / opportunity areas. My role as a Faculty Advisor would be to help him in a) finalizing his project areas, and b) assessing him during the internship period, jointly with you. In case of any concerns with the student, you can always reach out to me.

Please find attached the **PS-II Orientation** for your reference.

Once again, thank you for your commitment to supporting the development of our student. If you have any questions, you can always contact me. I look forward to meeting and working with you.

With Regards,

Dr …………

Designation

School of Engineering & Technology

BML Munjal University

Contact no: +91 ………..